

# Commercial Vendor Application-2019



One of the largest two-day festivals in Southwest Washington, with 16,000+ people in attendance!

Held on the beautiful Saint Martin's University campus in downtown Lacey, Washington.

**Saturday, May 18, 10 am -6 pm**  
**Sunday, May 19, 11 am -5 pm**



Show and sell your products at the 32nd annual Lacey Spring Fun Fair! Don't miss this great opportunity! Just complete this application and return it with your check to:

**Lacey Spring Fun Fair, PO Box 8455, Lacey WA, 98509**

Questions? Please call (360) 481-4393 or e-mail us at [info@laceyspringfunfair.com](mailto:info@laceyspringfunfair.com)

*The objectives of Lacey Spring Fun Fair are to build community pride and identity and to provide an annual event that offers fun activities and educational opportunities for families and people of all ages. In view of these objectives, booths and/or space will not be made available to groups or individuals for the purpose of advocating a particular political, social, or religious point of view. In the conduct of the festival, individuals will not be allowed to solicit outside of established booths and/or space for purpose of monetary gain, or for the advocacy of a particular political, social, or religious point of view.*

## Please Note

Vendor booths must be open during Fun Fair hours on both days: **Saturday 10 am - 6 pm and Sunday 11 am - 5 pm.**

**You must remain open ALL hours the fair is open.** You must be set-up and have all vehicles/trailers off the grounds **1 hour before the fair opens. Set up is May 17.**

**BOOTH SPACE IS OUTSIDE** and vendors are responsible for their own protection from weather. Vendors are strongly encouraged to bring or rent a tent. Some electricity is available. Bring a 100' extension cord. Extension cords are not available for rent or to purchase on-site.

## Deadline

Your completed application must be received by **5:00 pm on Friday, March 1, 2019**, in order to receive the **Early Bird rate**. **Regular rates** apply **March 1 - April 18**. Applications received after **April 19**, will be accepted **only** if vendor space is available and will be charged an additional **\$25 fee**. Space is limited, so send your application in early!

**This is a FREE EVENT for the entire South Sound region!!**  
**Sponsored by Lacey Community Events, the City of Lacey,**  
**and Saint Martin's University**

**Check us out at: [www.laceyspringfunfair.com](http://www.laceyspringfunfair.com)**

**Lacey Spring Fun Fair**

**@lsff2019**

# Commercial Vendor Application-2019

## Application (Please print)

Business/Organization Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ Alt. Phone: (\_\_\_\_) \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook: \_\_\_\_\_ Twitter: \_\_\_\_\_

Contact person who will be on site at event: name: \_\_\_\_\_ phone: \_\_\_\_\_

### Description of items/products (including price range of items):

---

---

### Festival and event experience:

---

---

**Family friendly products only. No blades or tobacco products, including e-cigarettes and other smoking paraphernalia. Fun Fair reserves the right to exclude selling of questionable items.**

**Fees:** Vendors must be licensed and/or possess permit from the Department of Revenue. Please send your check with this application. (Your check will be returned if you are not accepted as a participant.)

**Desired booth space:** 10' x 10' ( ) \$200 by 3/1/19 ( ) \$250 after 3/1/19 ( ) \$275 after 4/19/19  
20' x 10' ( ) \$375 by 3/1/19 ( ) \$475 after 3/1/19 ( ) \$525 after 4/19/19

**Do you need electricity?** ( ) Yes ( ) No

Limited electricity available. Please include your specific needs to review prior to acceptance:

**Do you plan a demonstration at your booth?** ( ) Yes ( ) No

Note: demonstrations must be quiet, smokeless, and free of debris. Demonstrations with food require Dept. of Health certification. Please contact the Thurston County Health Department at (360) 786-5590.

**Would you like to rent a 10' x 10' tent(s) for your booth space?** ( ) Yes ( ) No If yes, how many? \_\_\_\_\_

A non-refundable tent rental fee of \$125.00 per tent must be included with your payment. Fee includes tent set-up and removal.

**Would you like to rent Side Walls (4), if ordering a tent, \$65.00?** ( ) Yes ( ) No If yes, how many? \_\_\_\_\_

**Would you like to rent an 8' x 30" table(s) for your booth space?** ( ) Yes ( ) No If yes, how many? \_\_\_\_\_

A non-refundable table rental fee of \$20.00 per table must be included with your payment. Fee includes table set-up and removal. Chairs not included.

## Indemnification and Agreement

The Vendor agrees to accept full responsibility for the quality of any and all goods sold by the vendor and the vendor's organization at the 2019 Lacey Spring Fun Fair. Vendor agrees to be open during all fair hours on both days of fair.

Please include a Certificate of Insurance for public liability coverage of not less than \$1,000,000.00 per occurrence for bodily injury and property damage liability. State, city, county, and local school districts are exempt from the Certificate of Insurance requirement. It is understood the above listed agencies are insured through their respective agency.

I (we) and our heirs, executors, and administration further agree to waive and release any and all rights and claims or damages we may accrue against Lacey Spring Fun Fair, Saint Martin's University, the City of Lacey, Lacey Community Events, and their representatives, successors and assignors for any and all injuries suffered by us or any of us at the Lacey Spring Fun Fair. I (We) further agree and understand that all vendor spaces are located outside and that all applications accepted and processed for participation are nonrefundable.

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Please print) (Application must be signed to be accepted)

**Total amount included with application \$ \_\_\_\_\_**