

Food Vendor Application-2019

Saturday, May 18, 10 am -6 pm & Sunday, May 19, 11 am -5 pm

Don't miss this great opportunity! Show and sell your products at the 32nd annual Lacey Spring Fun Fair! Just complete this application and return it with your checks to:

Lacey Spring Fun Fair, PO Box 8455, Lacey WA, 98509

Questions? Please call (360) 481-4393 or e-mail us at food@laceyspringfunfair.com



Fees

▪ On or before March 11, 2019: \$175.00 non-refundable fee. After March 11, 2019: \$250.00 non-refundable fee.

At the conclusion of the Fair, you also will be charged 10% gross Fun Fair Sales.

▪ A \$100.00 refundable "Prompt Arrival Deposit" is required with this contract. This \$100.00 must be on a separate check to facilitate return at the time of set-up, provided the vendor arrives promptly at its appointed time.

▪ A \$100.00 refundable "Clean-up Deposit" is required with this contract. This \$100.00 must be on a separate check to facilitate return at the end of the fair.

Please send **3 SEPARATE CHECKS**, each payable to "Lacey Spring Fun Fair", for each amount shown above. Your checks will be returned if you are not selected as a participant.

Deadline

Your completed application, \$175 registration fee, and arrival and clean-up deposits must be received by 5:00 p.m. on March 11, 2019. Space is limited, so get your application in early! **Applications received after March 11, 2019 will be charged an additional \$75 registration fee.**

Application (Please print)

Business/Organization Name: _____ E-mail: _____

Contact Person: _____ Day Phone: (____) _____ Evening Phone: (____) _____

Address: _____ City: _____ State: _____ Zip: _____

Attach complete menu, including price range. ALL ITEMS MUST BE APPROVED PRIOR TO THE EVENT.

Size of booth: Width _____ Length _____

Is your booth a trailer? () Yes () No **If yes:** Width _____ Length (including tongue): _____

Which side of the trailer do you serve from? () Driver's Side () Passenger Side () Front and/or Back

Will you be barbecuing or cooking with an open flame? () Yes () No **Do you need electricity?** () Yes () No

Electricity Needs: 110 volt, 20 amp circuits needed: _____; 220 volt circuits needed: _____; Total booth amperage draw: _____ amp

Please Note

- Vendors must be licensed and/or possess a permit from the Department of Revenue.
- All booth space is **OUTSIDE** and vendors are responsible for their own protection from weather.
- Vendors must supply booth, cooking equipment, and displays. Lacey Spring Fun Fair provides picnic tables for general customer seating.
- Food vendors are required to have Thurston County Health Department certification. Please contact the Health Department at (360) 786-5590 for further information. Vendors must display all appropriate permits in accordance with Health Department regulations in a conspicuous area.
- Lacey Spring Fun Fair will provide access to water and dumpsters. Electricity will be provided based on information included on this application.
- **Booths will be set-up the day before the fair opens. ALL VEHICLES REMOVED FROM THE VENDOR AREA EACH DAY, ONE HOUR BEFORE THE FAIR OPENS.**
- All food trailers with cooking equipment must have 40B:C fire extinguishers. All extinguishers must have been serviced within one year of event. All hoods must have been cleaned within the last 6 months. Type 1 hood extinguishing systems must have been serviced within the last 6 months.
- A refuse container of adequate capacity must be present in the concession and its contents properly disposed of each evening.
- No vendor shall assign or sub-lease any part of their concession or vendor will forfeit any and all rights to booth space.
- Washington State Food Service Regulation WAC 246-215-120 Sanitary Facilities and Control states, "Food service establishment owners shall dispose of all liquid waste **including gray water, mop water and ice melt** into an approved on-site sewage disposal system; or in another manner approved by the health officer."

Vendors not conforming with any of the above requirements will be asked to remove concession from the area immediately.

Indemnification and Agreement

The Vendor agrees to accept full responsibility for the quality of any and all goods sold by the vendor and the vendor's organization at the 2019 Lacey Spring Fun Fair. Vendor agrees to be open during all fair hours on both days of fair.

Please include a Certificate of Insurance for public liability coverage of not less than \$1,000,000.00 per occurrence for bodily injury and property damage liability. State, city, county and local school districts are exempt from the Certificate of Insurance requirement. It is understood the above listed agencies are insured through their respective agency.

I (we) and our heirs, executors, and administration further agree to waive and release any and all rights and claims or damages we may accrue against Lacey Spring Fun Fair, Saint Martin's University, the City of Lacey, Lacey Community Events, and their representatives, successors and assignors for any and all injuries suffered by us or any of us at the Lacey Spring Fun Fair. I (We) further agree and understand that all vendor spaces are located outside and that all applications accepted and processed for participation are nonrefundable.

Name: _____ Date: _____ Signature: _____
(Please print) (Application must be signed to be accepted)

PLEASE BE SURE TO INCLUDE YOUR 3 CHECKS WITH THIS APPLICATION. YOUR CHECKS WILL BE RETURNED IF YOU ARE NOT SELECTED TO PARTICIPATE.

Food Vendor Application - 2019



One of the largest two-day festivals in Southwest Washington, with 16,000+ people in attendance!

Held on the beautiful Saint Martin's University campus in downtown Lacey, Washington.

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The objectives of Lacey Spring Fun Fair are to build community pride and identity and to provide an annual event that offers fun activities and educational opportunities for families and people of all ages. In view of these objectives, booths and/or space will not be made available to groups or individuals for the purpose of advocating a particular political, social, or religious point of view. In the conduct of the festival, individuals will not be allowed to solicit outside of established booths and/or space for purpose of monetary gain, or for the advocacy of a particular political, social, or religious point of view.

Please Note

Vendor booths must be open during Fun Fair hours on both days: **Saturday 10 am - 6 pm and Sunday 11 am - 5 pm.**

You must remain open ALL hours the fair is open. You must be set-up and have all vehicles/trailers off the grounds **1 hour before the fair opens.**

BOOTH SPACE IS OUTSIDE and vendors are responsible for their own protection from weather. Vendors are strongly encouraged to bring or rent a tent. Some electricity is available. Bring a 100' extension cord. Extension cords are not available for rent or to purchase on-site.

Deadline

Your completed application must be received by **5:00 pm on Monday, March 11, 2019.** Applications received after March 11 will be accepted *only* if vendor space is available and will be charged an *additional \$75.* Space is limited, so send your application in early!

This is a FREE EVENT for the entire South Sound region!!
Sponsored by Lacey Community Events, the City of Lacey,
and Saint Martin's University

Check us out at: www.laceyspringfunfair.com



Lacey Spring Fun Fair



@lsff2019